



Paseo Baptist Church

CHURCH VAN USE REQUEST FORM

(Please submit completed form to church secretary at paseobaptistchurch@kc.rr.com
or via fax to 816-921-8313 at least two weeks before your trip to confirm your reservation)

Date Submitted: _____ Ministry/Individual/Group Requesting Use: _____

Requester Phone#: Work: _____ Cell: _____ Home: _____

Date (s) Requested for Van Use: _____

Departure Date: _____ Return Date: _____ Recurring Use ____ YES ____ NO

Destination Name: _____ Address: _____

City: _____ State: _____ Zip: _____

PURPOSE: _____

Passengers include: _____

DRIVER INFORMATION: (Who will drive van to and from destination?)

First Name: _____ Last Name: _____

Contact Phone: _____ Driver's License#: _____

The person/group requesting the use of the Church Van hereby absolves the church, its pastors, leadership, members, or people of any liability for personal injury to any individual resulting from the use of the church van and agrees to be responsible for any damage that results during the use of the van. Please report any damage to the church office promptly.

The group or individual using the van is responsible for refueling the van, cleanliness and return to original location at the church.

Signature of Responsible Party

Date

OFFICE USE ONLY:

Is driver listed on Church Insurance? _____ Yes _____ No

Received Transportation Coordinator's permission? _____ Approved _____ Declined

Date _____